

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JUNE 24, 2013 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on June 24, 2013 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 6:00 p.m. as shown on the agenda. Kelly Emerson, Chair, Helen Price Johnson, Member, and Jill Johnson, Member were present.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Dan Sherk - <i>Excused</i>
Greg Banks – <i>Excused</i>	Jill Johnson	Debra Van Pelt
Robert Bishop – <i>Excused</i>	Tim Lawrence	
Mark Brown	Elaine Marlow	
Sheilah Crider	Ana Maria d. Nuñez	
Kelly Emerson	Bill Oakes – <i>Excused</i>	
Mary Engle	Brooke Powell – <i>Excused</i>	
Jackie Henderson	Helen Price Johnson	

Also attending:

Kelly Mauck, Undersheriff

Dr. Brad Thomas, Island County Health Officer

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

Budget Kick-Off Presentation

Ms. Marlow provided a Power Point Presentation. She indicated that budget worksheets were earlier disseminated and are due to the Budget Director, along with the narrative and service/program information sheets, by July 18. The schedule is:

- More detailed information will be presented in August and September
- A proposed budget is expected to the Board in mid-August
- Meetings with Elected Officials and Appointed Department Heads will occur in late August and early September
- Preliminary budget is expected in mid-September
- Begin budget hearings October 7

Social Media Policy

On behalf of the IT Strategy Team, Ms. Bacon presented the proposed draft Social Media Policy for consideration. Following dialogue, it was agreed that Elected Officials and Appointed Department Heads will take the next couple of weeks to review the proposal and determine how it may impact respective departments.

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County Signs

Commissioner Johnson expressed her concern about signs displayed around the County that indicate service is diminished due to budget cuts. She believes it important to begin to communicate with the public in a way that is more positive. Commissioner Emerson added this subject has been an ongoing conversation, one that she and Commissioner Price Johnson agreed on two years ago. There has been an ongoing effort to move in a more positive direction.

Computer Attack

Ms. Nunez reported about a security breach at Chelan County.

Changes to the Employee Handbook (*Personnel Policies and Procedures Manual*)

Following discussion it was agreed that Elected Officials and Appointed Department Heads will read through the policy manual and provide written feedback to Ms. Bacon. Ms. Bacon will then distribute the feedback so that Elected Officials and Appointed Department Heads could be prepared to discuss any offered changes at future Roundtable meetings.

Roundtable adjourned at 12:30 p.m. The next Roundtable is scheduled for July 22, 2013 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 6:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public input or comments were offered by:

- Garrett Newkirk (*Handout provided*)
- Maddie Rose
- Carol Wilkerson
- Rufus Rose (*Email provided*)

CONSENT AGENDA

Pre-audited bills: \$856,866.27
 Vouchers: \$631,469.18
 Electronic funds transfers: \$118,099.44
 Payroll: None
 Minutes: Regular Sessions – 5/6, 5/13, 5/20/13

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Commissioners

Schedule Public Hearing: Resolution C-68-13 Extending the expiration date of the currently existing 9/100th (0.09) of one-percent Island County Rural County Sales or Use Tax from July 31, 2027 to July 31, 2032. The Rural County Sales and Use Tax does not increase the amount of overall sales and use tax paid by consumers because the 0.09 percent tax amount is a credit against the Sales and Use Tax otherwise retained by the State of Washington. Date and time: July 15, 2013 @ 10:15 a.m.

Emergency Management

Grant Agreement E13-152 – Snohomish County, WA State Military Department & U.S. Department of Homeland Security; provide planning, organization, equipment, training and exercise needs that prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. Amount: \$29,461 (RM-DEM-2013-152) (PW-1320-078)

GSA Conservation Futures

- Amendment No. 3 to the Aquatic Lands Enhancement Account Grant (RCO #08-1633C) for Westside Camano Acquisition of approximately 6 acres on Camano Island (Henry Hollow Property) acquired in 2008. Amendment No. 3 narrows the project scope to acquisition only. Amount: \$525,420.66 (RM-GSA-2013-200)
- Deed of Right to Use Land for Conservation Purposes for Westside Camano Acquisition (Henry Hollow Property). The property was purchased in 2008 by a combination of an Aquatic Lands Enhancement Account Grant (RCO #08-1633C), state legislature funding and Island County Conservation Futures Funds. This Deed of Right is a requirement of the grant. Amount: \$0.00 (RM-GSA-2013-201)

Historical Preservation

Historical Preservation Grant with the Island County Historical Society for Collection and Preservation of Historical Photographs and Artifacts. Fees authorized under RCW 36.22.170(1)(a) fund this contract and can only be spent on historical preservation activities. Grant Amount: \$8,000.00 (RM-BOCC-2013-196)

Human Services

- Grant Amendment #C with WA State Department of Commerce, Housing and Essential Needs Grant. Amend the contract period to July 1, 2013 to December 31, 2013, add \$11,275 to be spent when authorized with written approval from Commerce. Amended Contract Amount: \$307,990; Grant No. 11-46204-513 (RM-HS-2013-190)
- Contract Amendment #1 with Nancy Kaplan, decreasing contract amount by -\$2,500. Decreasing un-used funds to provide short term mental health services to qualified Island County Residents. Contract No. HS-11-13(1) Amended Contract Amount: \$2,500; (RM-HS-2013-155)
- Contract Amendment #1, increasing contract amount by \$2,500. Increasing funds to provide short term mental health services to qualified Island County Residents. Contract No. HS-28-13(1) Amended Contract Amount: \$7,500; (RM-HS-2013-158)

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Public Works – County Roads

- Resolution C- 69-13 (R-33-13) Amending Island County's Six-Year Capital Improvement Program (CIP) for the Years 2013-2018
- Schedule Public Hearing – Franchise #414 – Combined Water System, Inc.; supersedes and consolidates Franchise #140/Combined Water System for an existing water distribution system located in County rights-of-way in the Combined Water System's service area. Date and time: July 15, 2013 at 10:15 a.m. (RM-PW-2013-161) (PW-1320-079)
- Schedule Public Hearing – Franchise #244R – Windmill Heights Community Club; renewal of Franchise #244/Windmill Heights Community Club for an existing water distribution system located in County rights-of-way in the Plat of Windmill Heights. Date and time: July 15, 2013 at 10:15 a.m. (RM-PW-2013-98) (PW-1320-051)
- Schedule Public Hearing – Franchise #242R – Mutiny Bay Park Water Association; renewal of Franchise #242/West Mutiny Bay Park Water Association for an existing water distribution system located in County rights-of-way in the Plat of Mutiny Bay Park. Date and time: July 15, 2013 at 10:15 a.m. (RM-PW-2013-171) (PW-1320-087)
- Revised Supplemental Agreement No. 1 – WA State Department of Transportation; LA-7538, Island Sub-region RTPPO Signage Program; Additional Local Funding (RM-PW-2013-169) (PW-1320-084)
- Bid Award – Motor Trucks, Inc.; One (1) New 2014 International 7600 Dump Truck Cab & Chassis; Amount: \$119,229.59 (includes trade-in and WSST)
- Resolution C-70-13 (R-34-13) Surplus of County Project: 1991 Western Star Dump Truck, Equipment No. 221
- Purchase Order 9578 – Motor Trucks, Inc.; 2014 International 7600 SBA Dump Truck Cab & Chassis; Amount: \$119,229.59 (includes trade-in and WSST) (RM-PW-2013-203) (PW-1320-100)

ACTION TAKEN:

Motion by Commissioner Johnson to approve the Consent Agenda as presented, second by Commissioner Price Johnson. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Consider Appointments and/or Re-Appointments to Boards and Committees

Recommendation of Appointments to the newly formed Island County Housing Advisory Board, Positions #4 through #16

ACTION TAKEN:

Motion by Commissioner Price Johnson to appoint William Simpson to Position #4; Laura Luginbill to Position #5; Carol Jensen to Position #6; Lisa Clark to Position #7; Gary Wray to Position #8; Heather Palbicki to Position #9; Jason Mcfadyen to Position #10; Annie Cash to Position #11; Rhea Nelson to Position #12; Cathy Niir to Position 13; Hap Fakkema to Position #14; Cheryn Weiser to Position #15; and Teri Anania to Position #16 on the newly formed Island County Housing Advisory Board, second by Commissioner Johnson. Motion carried 3-0

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Human Resources

Employment Contract with David L. Wechner – Island County Planning and Community Development Department Director. Amount: \$81,600 per year (RM-HR-2013-206)

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Employment Contract with David L. Wechner, Island County Planning and Community Development Department Director, second by Commissioner Johnson. Motion carried 3-0

Planning and Community Development

PLP 272/06: Applicants Helen Chen and Perri Dong seek final approval on the proposed subdivision "Plat of Hidden View" on South Whidbey Island in the Holmes Harbor RAID. Staff has reviewed the final plat map and found it complies with the Final Order and Decision issued by the Island County Hearings Examiner January 24, 2007 and recommends approval.

Jason Johnson, Code Enforcement Officer, provided the staff report on behalf of Nicholas Whipple, Current Use Planner.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve PLP 272/06 as presented, second by Commissioner Johnson. Motion carried 3-0

Public Works – County Roads

Supplemental Agreement No.1 – GeoEngineers, Inc.; Increase to Maximum Amount Payable – \$314,620 820.00; Revision to Scope of Work (RM-PW-2013-207) (PW-1320-105)

Bill Oakes, Public Works Director, provided the staff report. The WA State Department of Natural Resources made available about \$200,000 for additional geotechnical exploration and the supplement covers that expense for work on Driftwood Way.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve Supplemental Agreement No.1 with GeoEngineers, Inc., second by Commissioner Johnson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Public Works

Ordinance C-43-13 (R-19-13) Revising Island County Parks Property Rules & Regulations Amending Island County Code, Title IX, Chapter 9.40

Bill Oakes, Public Works Director, provided the staff report. Significant changes include an update to the discrimination clause, boat launch fees, removal of two off-leash areas no longer under County control, and firearms.

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There being no public comment, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Ordinance C-43-13 (R-19-13) Revising Island County Parks Property Rules & Regulations Amending Island County Code, Title IX, Chapter 9.40, second by Commissioner Johnson. Motion carried 3-0

Commissioners

Ordinance C-46-13 Aligning Island County's Fireworks Regulations with the State Fireworks Law, Chapter 70.77 RCW, Repealing ICC 14.03.120, and Adding New ICC 9.08A.010

Sheriff Brown was asked to speak to the amendment that would bring the County into alignment with state law.

Public testimony was offered by:

- Sammye Kempbell
- Laura Muller
- Garrett Newkirk (*Handout provided*)
- Captain Blynd
- Eileen Brown
- John Schuster
- Pam Neschke
- David Day

There being no further comment, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Johnson to adopt Ordinance C-46-13 Aligning Island County's Fireworks Regulations with the State Fireworks Law, Chapter 70.77 RCW, Repealing ICC 14.03.120, and Adding New ICC 9.08A.010, second by Commissioner Emerson.

Motion by Commissioner Price Johnson to amend the original motion to restrict fireworks to July 3 and 4. Motion failed for lack of a second.

Motion and second to adopt as presented carried 3-0

Commissioners

Public Comment: Island County Law and Justice Council Resolution 2013-001 proposing a levy lid lift to secure a dedicated source of funding for restoration of law and justice functions

Prosecutor Greg Banks and Sheriff Mark Brown provided an overview of the proposed Law and Justice Council resolution. The resolution proposes that a ballot measure be placed before the voters in November authorizing a property tax increase dedicated to Law and Justice funding.

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Public comments were offered by:

- Tom Kosloske
- Carol Wilkerson
- Benye Weber
- Pam Neschke
- Garrett Newkirk
- Terica Taylor
- Rufus Rose
- Maddie Rose

Community Meetings around the proposed Law and Justice Levy are scheduled for June 27, 7:00 p.m. at the Heller Road Fire Station; July 9, 6:30 p.m. at the Camano Senior and Community Center; and July 10, 7:00 p.m. at Trinity Lutheran Church in Freeland.

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Commissioner Johnson

- Attended a Go-Wise Summit in Ellensburg with a focus on how to include more people with disabilities into our workforce
- Calendar review included RTPD and Law and Justice Council meetings on Wednesday, SRF Loan Committee meeting on Tuesday, and then on Thursday the Northwest Regional Council and Opportunity Council meetings.
- Community meetings around the proposed Law and Justice Levy
- OFM report does exist that says Island County has the lowest crime rate in Washington State, information contributed by Ron Nelson with the Economic Development Center

Commissioner Price Johnson

- Community meetings around the proposed Law and Justice Levy
- Mayor Conard and Commissioner Price Johnson hosted a Community Public Input Meeting last Wednesday for Central Whidbey pertaining to Outlying Field NAS Whidbey. Surveys from that gathering are being compiled. Meetings with congressional representatives and Navy leadership will be scheduled thereafter to share the information.
- Ebey's Reserve Director, Mark Preiss, is leaving to take a job in Montana the first of August. His departure will be a topic of discussion at the upcoming Trust Board and Partner meetings.
- Later this week will attend a strategic planning meeting at the fairgrounds
- Last weekend attended the Amateur Radio International and Fishing Access Network events
- Will attend the Northwest Regional Council's meeting by teleconference on Thursday

Commissioner Emerson

- Will speak at the Camano Island Republican Women's luncheon tomorrow
- On Thursday will attend the Northwest Clean Air Association Advisory Board Meeting in Bellingham

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There being no further business to come before the Board the meeting adjourned at 8:23 p.m.
The Board will meet next in Regular Session on July 1, 2013 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Kelly Emerson, Chair

Helen Price Johnson, Member

Jill Johnson, Member

ATTEST:

Elaine Marlow, Clerk of the Board